



**Children and Young People's Trust Executive Group Meeting
Thursday 31st January 2019, from 1pm – 3pm
Westgate Plaza Boardroom, Level 3, Room 3**

Present

Core Members:

Cllr Tim Cheetham
Bob Dyson
Margaret Gostelow
Phil Hollingsworth

Cabinet Member: People (Achieving Potential)
Barnsley Safeguarding Children Board
Barnsley Governors Association
BMBC Service Director, Stronger Safer and Healthier
Communities

Cllr Margaret Bruff
Rachel Dickinson (Chair)
Amanda Glew
Martine Tune
Margaret Libreri

Cabinet Member: People (Safeguarding)
BMBC Executive Director, People
BMBC Head of Organisation & Workforce Improvement
Barnsley CCG, Chief Nurse
BMBC, Service Director for Education, Early Start and
Prevention.

Dave Ramsay

South West Yorkshire Partnership Foundation Trust, Deputy
Director of Operations

Deputy Members:

Cathryn Eggington

Headteacher, Wellgate Primary School on behalf of Gerry Foster
Wilson

Cheryl Devine
Adrian England
Jess Leech

BMBC Health & Wellbeing Officer on behalf of Alicia Marcroft
Healthwatch Chair, on behalf of Sue Womack
Barnsley College, on behalf of Phil Briscoe

Advisor:

Sarah Sinclair
Anna Turner

BMBC Head of Commissioning, Governance and Partnerships
BMBC Schools Models and Governor Development Manager

In Attendance:

Dawn Fitzpatrick
Lisa Loach
Hanna Bailey

BMBC, Partnerships and Project Officer
BMBC, Improvement Programme Manager
BMBC Comms & Marketing Business Partner

		Action
1.	<p><u>Apologies</u> The following apologies were received:</p> <p>Nick Bowen Executive Principal, Horizon Community College representing BACCUS and Secondary Schools</p> <p>Gerry Foster-Wilson Executive Headteacher representing Primary Schools</p> <p>Phil Briscoe Barnsley College Vice-Principal Quality and Student Experience</p> <p>Dave Whitaker Executive Headteacher representing BACCUS and Secondary Schools</p> <p>Scott Green South Yorkshire Police Chief Superintendent</p>	

		<u>Action</u>
	<p>Dr Clare Bannon Barnsley Local Medical Committee Mel John-Ross BMBC Service Director of Children's Social Care and Safeguarding. Alicia Marcroft BMBC, Head of Public Health Sue Womack Healthwatch Manager, Healthwatch</p> <p>It was noted that Adrian England will be replacing Sue Womack on behalf of Healthwatch going forward.</p>	
2.	<p><u>Feedback from the front line</u></p> <p>Colleagues shared feedback from front line:</p> <ol style="list-style-type: none"> 1. Adrian informed members that the Report on CAMHS is available from today for comments. 2. Cllr Bruff updated members with regards to the Care Leavers Christmas Dinner which took place at Tankersley Manor and included a present for each care leaver, lots of volunteers took part. This was a tremendous achievement by the Care leaver who had organised it. Charity status is now being pursued. It was a fantastic event. 3. Phil informed members with regards to the 'Once upon a Prom project' which provides Barnsley students with affordable prom wear to hire in the North East and Dearne area teams and relies on volunteers. There are 100's of dresses and suits which students can hire for £20 with a £5 deposit. 	
3.	<p><u>Identification of confidential reports and declarations of any conflicts of interest</u></p> <p>It was noted that item 6, & 10 should be treated as confidential.</p> <p>There were no conflicts of interest declared.</p>	
4.	<p><u>Minutes of the Trust Executive Group meeting held on 14th September 2019.</u></p> <p>The minutes of the previous meeting were agreed as an accurate record.</p>	
5.	<p><u>Action log / matters arising.</u></p> <p>The following updates to the action log were noted:</p> <p>Actions from 8th June 2018</p> <p>10i This action is now closed. Margaret contacted Springwell and this will be addressed by Patrick Otway and CAMHS and will be referred to ECG.</p> <p>Actions from 13th July 2018</p> <p>6i This action is now closed.</p> <p>6ii & 7i Rachel to contact Martine for an update on these two actions.</p> <p>11i This action is now closed.</p> <p>11ii This action is now closed. Someone has now been nominated to attend TEG.</p> <p>11iii This action is now closed.</p> <p>Actions from 14th September</p> <p>7 This action is now closed.</p> <p>9a This action is now closed. Good representation-moved to development work.</p>	

		Action
	10a This action is now closed. 10b This action is now closed. 11 This action is now closed. Task & finish group now in progress. 12 This action is now closed. Action: Action log to be updated.	Dawn
Updates on Progress		
6.	<p><u>Barnsley Safeguarding Children's Board Meeting held on 7 December 2018 - Highlights - CONFIDENTIAL</u> (Bob Dyson)</p> <p><i>This item was confidential and is therefore not included in the published minutes.</i></p>	
7.	<p><u>SEND</u> (Margaret Libreri)</p> <p>Margaret presented an outline of SEND priorities (Plan on a Page). An update was provided on the two and a half year old check which is currently being reviewed to ensure that all children with SEND are identified prior to entering schools.</p> <p>Education Health & Care Plans (EHCP) The quality of support is being improved. Two main priorities:</p> <ul style="list-style-type: none"> • Working with schools to build skills and capacity. • SEN support to avoid escalation, progress is being made in this area. The Chair of the Barnsley Alliance will be asked to move this forward. <p>75% of EHCP are issued within timescales. There was a review of the paperwork and processes in last school term and even though it is early days positive feedback has been received from parents. There has been some challenge from schools due to additional pressures to complete; any issues will be resolved with schools directly by the team.</p> <p>Participation & Co-production Progress is being made to implement the commissioned service – the Service is working hard to build relationships with parents via a number of events and workshops.</p> <p>Specialist provision and services Progress is being made with the SEND sufficiency strategy to identify additional places. Timely access to CAMHS and therapies still remain a priority and will remain on the ECG agenda.</p> <p>Pathways to adulthood There has been a great deal of feedback; greater service coordination is required as a key point for action. The event that took place had good engagement. Good feedback was received and will be used for strategy planning/service development. A lead needs to be identified for this work.</p> <p>A Youth Engagement Officer, who sits with Targeted Youth Support, has been appointed to work with SEND children and young people. The post holder will work in partnerships with KIDS to progress the SEND strategy.</p>	

		Action
	<p>SEND Strategy</p> <p>Margaret presented an update with regards to the SEND Strategy refresh. KIDS will lead the development of the new strategy in partnership with young people and parents/carers. It is expected that the draft will be available by 30th April 2019 with the final Strategy ratified by ECG on the 22nd July 2019.</p> <p>The group acknowledged the timeline and that the strategy is currently beyond refresh timescales. This will be tracked at each TEG meeting until finalised.</p> <p><i>Martine Tune and Hanna Bailey arrived during this item.</i></p>	
Children & Young People's Plan		
8.	<p><u>Children & Young Peoples Plan Update</u> (Presentation) Sarah Sinclair</p> <p>Sarah presented the CYP Plan update and highlighted the approach and methodology for producing the Plan including work completed and ongoing actions. The Children & Young People's Trust agrees that the 365 concept remains relevant and provides the appropriate strategic direction for delivery and developments.</p> <p>Priority actions are:</p> <ul style="list-style-type: none"> • Inclusion and Engagement • Early Help • Emotional Health & Wellbeing including access to therapeutic support (this is also a Mark your Mark priority) <p>Sarah provided examples of progress since the last plan, which has been significant. The old plan requires closing, therefore it is important that current actions are reviewed and sent back to Dawn Fitzpatrick.</p> <p>Additional areas for focus within the new plan will include:</p> <ul style="list-style-type: none"> • SEND and Transitions • The Work Ready Agenda (this is also a Make your Mark priority) • Perceptions of Safety (this is also a Make your Mark priority) & Contextualised Safeguarding. <p>The key areas for focus for the aligned partnership to achieve the 365 aspirations were highlighted and included the Make your Mark priorities. The CYP Plan Task & Finish Group has worked with young people from across Barnsley to find solutions to the issues which they are keen to share and include in the plan. This is also linked to feedback from stakeholders at the Joint TEG / BSCB meeting which took place in November 2018, members' pledges were highlighted. Knife crime and perceptions of safety were briefly discussed, and it was highlighted that there will be a national knife crime initiative in March.</p> <p>The plan content, design and communications were discussed. The following points were noted:</p> <ul style="list-style-type: none"> • The plan will outline CYPT partnership approach to achieving the 365 aspirations and will link these to the HWB outcomes, wider BMBC outcomes and Town Spirit. • Communicate key priorities, outcomes and performance to be achieved over the lifetime of the Plan. 	

		Action
	<ul style="list-style-type: none"> • Ensure the voice of CYP is articulated within the plan • It will be in a format that is accessible and has meaning to all, young people expressed that it should be one plan rather than an additional plan for CYP. • It will outline governance and reporting structures to raise the profile and understanding of TEG. • Multi-Media plan has been explored, photographic images/illustrations supported by direct quotes are now thought to be a better option. A suggested approach would be an ongoing media campaign to draw attention to key areas of progress and promote the plan supported by the Communications Leads from across the Trust. • A copy of the Foreword drafted by one of the young people was distributed to members to read. <p>Comments from members included:</p> <ul style="list-style-type: none"> • It needs to look dynamic / professional / young people friendly. • Continued communication would be good to demonstrate how we are responding. • Aligning priorities and focus i.e. keeping young people safe / knife crime /perception. • 365 is an offer for all children. • It is helpful as it regains Place base approaches, to look at gaps at community level which can be driven by the Plan. • Logistics around work placements numbers could be an issue and would require strategic thinking. • The voice of young people needs to be built into the plan. • Articulation of the plan is around Children Young People and families, to build stronger families; parenting is important. • Effective governance of the plan needs to be reviewed. <p>Any further comments and progress re current outcomes framework to be sent to Dawn Fitzpatrick.</p>	TEG Members
Standard Agenda Items		
9.	<p><u>CYP Plan Strategic Priority Themes Performance Highlights / Risks</u></p> <p>Amanda raised the issue of Workforce Development and requested clear direction and areas of focus. Discussions with regards to workforce development to take place after the sign off of the CYP Plan once areas have been identified.</p> <p>Action: Add Workforce Development to work programme for future discussion.</p>	Work programme
10.	<p><u>Continuous Service Improvement Plan (CSIP) - CONFIDENTIAL</u> (Lisa Loach)</p> <p><i>This item was confidential and is therefore not included in the published minutes.</i></p>	
11.	<p><u>TEG Work Programme Review</u> (Dawn Fitzpatrick)</p> <p>The TEG work programme was reviewed. It is currently aligned to the six strategic priorities. Any changes to the Children & Young Peoples Plan will be accounted for within the work programme.</p>	

		Action
	<p>Meetings are currently taking place with partners to review strategies and areas for delivery including presentation dates to TEG.</p> <p>Action: Adolescent Review to be presented to TEG. Add to work programme.</p> <p>Action: The ask from TEG members is to review the work programme and provide any suggestions for improvement and key changes which reflect your area of work.</p>	<p>Sarah/Work programme</p> <p>TEG Members</p>
12	<p><u>Any Other Urgent Business</u></p> <p>None was discussed.</p>	
	Date and time of next meeting: Thursday 28th March 2019 1pm – 4pm	
<p>Proposed agenda items for next meeting on 13th June 2019 –</p> <ul style="list-style-type: none"> • Barnsley Safeguarding Children's Board (BSCB) minutes • CYP Plan • Continuous Service Improvement Framework & Plan • CYP Plan Strategic Priority Themes performance highlights/ risks • TEG Work Programme review • Safeguarding Awareness Week • Adolescent Review • SEND Inspection Readiness • SEND Strategy • 0-19 Public Health - General Update • Access to therapeutic support and waiting times • CiC CAMHS Pathway Update • Trauma Informed Approach • Workforce Development • Transport Strategy refresh – Draft brief 		

Future 2019 meetings.

Meetings will be held quarterly and have been changed to Thursday.

Date of meeting	Time	Venue	<i>Deadline dates for reports</i>
Thurs 28 March 2019	13.00 – 16.00	<i>Westgate Plaza, Level 3, Room 3 (Boardroom)</i>	<i>Mon 18 March 2019</i>
Thurs 13 June 2019	13.00 – 16.00	<i>Westgate Plaza, Level 3, Room 3 (Boardroom)</i>	<i>Mon 3 June 2019</i>
Thurs 12 September 2019 <i>Please note change of time for this meeting.</i>	14.00 – 17.00	<i>Westgate Plaza, Level 3, Room 3 (Boardroom)</i>	<i>Mon 3 September 2019</i>
Thurs 12 December 2019	13.00 – 16.00	<i>Westgate Plaza, Level 3, Room 3 (Boardroom)</i>	<i>Mon 2 December 2019</i>